INFORMATION TECHNOLOGY DIVISION MEETING
October 6th, 2009
Room 407B
Meeting Minutes

Those in attendance:

Tom Ashby	James Bothwell	TC Coleman	Haining Chen
Gary Dominguez	Heather Erwin	Tim Green	Doug Gregory
Al Heitkamper	John Helton	Haifeng Ji	Sara Mathew
George Maxwell	Anita Philipp	Mike Reeves	Akram Taghavi-Burris
Mary Williams			

Those not in attendance:

MaryGrace Berkowitz

Dean Ashby announced that faculty members would be receiving a report on their course completion for Spring 09. He assured everyone that this would be an informational report only, aimed at raising awareness in regards to how well courses are doing and where they could use improvements.

Dean Ashby then informed everyone that textbook adoptions have returned to the physical hard-copy system, due to the electronic adoption not being well-received by other divisions. He stated that the notebook for textbook adoptions could be found in the mailroom and he asked everyone to check their pages.

Dean Ashby distributed a list of Best Practices for Online Learning. Professor Williams explained what the list was, stating that it was developed by the Online Learning Committee and is intended to be used as a list of recommendations for anyone developing an online course. She asked that everyone review it and give her their feedback so she could take it back to the committee for further consideration.

Committee Reports:

Professor Gregory provided a presentation to illustrate the assessment findings from the General Education Committee. He brought up the approved general education learning outcomes that were worked with last year, and he suggested that faculty review them to know what was defined as General Ed. within the different areas. He explained that these were the results from the pilot program, gathered from the artifacts that were reviewed last year. As more information is gathered, this initial data will provide a baseline from which to start working on further analysis. He encouraged everyone to identify artifacts that could be used by the General Ed. Committee in order to build this database of information.

Dean Ashby reported that the DATATEL Users Committee announced that a new web-based version of DATATEL would be coming soon, and that there is an online version of DATATEL that you can get if you think yours might be out-of-date.

Professor Green reported that the Academic Outcomes Assessment Committee met and covered the Arts and Humanities Outcomes Assessments.

Professor Heitkamper reported that the Curriculum Committee is trying to change the timeline to give the committee more time to review materials so as to avoid confusion during meetings. He also stated that the committee was really urging people to use the online forms.

Professor Ji reported that the Faculty Development Committee has not met yet, but they will on the coming Thursday and discuss the recommendations for the Prep and Planning week for Spring 2010. He invited anyone with recommendations to talk to him and he would bring them up during the meeting.

Professor Philipp reported that the Online Learning Committee had the Online Office Hours and Online Chat activated in ANGEL and she explained what the difference was between the two.

Professor Taghavi-Burris reported that the Global Education Committee would be hosting the Oklahoma Global Education Conference in 2010 here on campus. She passed around a flier that had been made up to advertise the event. She asked for help gathering pictures of foreign countries to use on the website, for fliers, etc., if anyone had any from their travels that they were willing to share.

Professor Williams reported on the AtD Leadership Committee, stating that the committee gave a report on the statistics a year after they had been gathered. She said there was a report on the website and urged everyone to go online if they wanted to compare the statistics.

Professor Taghavi-Burris added that on November 14th, she would be hosting the National Game Day, which would entail a gaming tournament and an industry speaker.

The meeting was adjourned.